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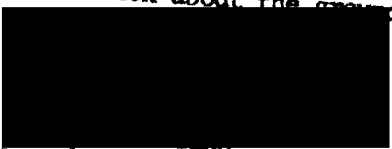
DD/A 74-4100

17 OCT 1974


MEMORANDUM FOR: Director of Communications  
Director of Finance  
Director of Joint Computer Support  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training

SUBJECT : Official Entertainment in the Executive Dining Room

1. Reference is made to the DCI memorandum of 11 January 1974, which established guidelines on the entertainment of U.S. Government officials in the Executive Dining Room. It specifically states that the Agency shall no longer use official funds to entertain officers or employees of the U.S. Government in the EDR. Any exceptions because of unusual or special circumstances require the advance approval of the DCI.
2. It has now been made crystal clear that Agency participants are expected to pay for their own meals in the EDR, even though they are entertaining official guests from other agencies. In effect, this Directorate is on record with the DCI that there will be a very strict interpretation of the January memorandum, and "prior approval" will be requested on any special cases.
3. You may wish to advise your senior officers of this policy so that there is no misunderstanding or confusion about the ground rules.

  
Executive Officer to the  
Deputy Director for Administration

STATINTL

STATINTL EO-DD/A:  :kmg (17 Oct 74)  
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*per LTD 3/2/15*  
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